

ELLIOT PARK NEIGHBORHOOD, INC.
BOARD OF DIRECTORS MEETING MINUTES
EPNI office, 719 10th Street South – 6pm
April 12, 2010

DIRECTORS PRESENT: Arthur Agnew, Jean Cole, Kim Forbes, Mike Harristhal, Paul Ireland, Dean Jacobson, Jeff Millikan, Brian Nasi, Nancy Nasi, Millie Schafer, Patti Wettlin, Howard Young.

DIRECTORS ABSENT: none

OTHERS PRESENT: Susan Braun, David Fields, Lynn Regnier-EPNI staff.

President Schafer called the meeting to order at 6:05pm.

REVIEW AND APPROVAL OF AGENDA

Agenda was accepted as presented.

REVIEW AND APPROVAL OF MINUTES

The March 8, 2010 Board Minutes were approved: M. Forbes/Ireland

FINANCE COMMITTEE: Treasurer, Dean Jacobson presented the January and February financials for review and noted:

- The utilities expense of \$1,200 includes one annual payment to Plunkets for pest control.
- Professional/Consulting Fees reflects payments to Close Landscape Architecture as per the DEEP contract.

The January financials were approved. M.Nasi/Young

The February financials were approved. M.Nasi/Forbes

2009 AUDIT STATUS: NRP has again requested that the State Auditor's Office conduct our Annual Audit. In preparation for the beginning of the Audit, the Finance Committee and staff reviewed all vendor invoices for correct stamping, signatures and dates. The entrance meeting will be scheduled for late April/early May when the Auditor's Office is ready, records will be gathered, and the audit should begin late May/early June.

NRP PLAN MODIFICATION: Susan reviewed the history of EPNI's NRP Plan, 2005 Strategic Planning and the current work of EPNI to provide context for the proposed Plan Modification. Funds that were not used in Phase I, or were earned through Phase I programming, are being transferred into Phase II strategies. Amounts less than \$25,000 can be transferred with only board approval but amounts over \$25,000 require both board

and community approval. Therefore the NRP Plan Modification is presented at this time and, if approved by the board, will be presented at the May 10th Annual Meeting for community approval. The total amount to be transferred is \$101,792 and Barb Lickness, NRP Staff, recommends that these monies be transferred into the following Phase II strategy: (NRP monies are contracted for implementing specific strategies).

4.1.1.1 Sustain the neighborhood association

“Increase the sustainability of EPNI as an ongoing citizen participation vehicle through staff and operating support, effective partnerships and creative fundraising”...

- a. Maintain staff to provide planning oversight, evaluation and monitoring of programs, finances, contracts, program development and fundraising.
- b. Provide office space, supplies and other operating expenses to maintain prioritized EPNI programs,

Motion to support the Plan Modification for \$101,792 to be transferred from NRP Phase I into Phase II Strategy as presented. M. Millikan/Wettlin. Approved. It was noted that this Strategy is within current NRP Contract # 20795.

COMMITTEE UPDATES:

- **Annual Meeting:** The Annual Meeting will be held at the Enger Building on May 10. Social hour begins at 5:30 with the business meeting at 6:30pm. The evening will include Plan Modification and Bylaws presentations for community approval. Elected officials have been invited. Kim encouraged board members to bring cookies and bars for dessert. Postcards and flyers promoting the event were handed out.
- **Board Applications:** Terms are expiring for five current board members and all were encouraged to reapply. Applications were included in the board packets and are due May 3rd.
- **BLUH Committee** has changed its meeting time from 7pm to 6pm which generated discussion regarding a possible change of the meeting day. David will follow up on this suggestion and review it with the BLUH Committee. As the work of CCI/DEEP progresses there will be a need to engage more volunteers and to create more task forces. This will require scheduling meetings at other times which may become more convenient for volunteers.

ANNOUNCEMENTS

- Annual Meeting: Monday, May 10, 2010 @ 5:30pm, at the Enger Building, 1010 Park Avenue. The board meeting will meet at 5pm that evening.
- The Property Task Force meets Tuesday, April 13 at the home of Nancy Nasi.

ADJOURNMENT: The Board meeting adjourned at 6:55 pm

Respectfully Submitted 4/13/10 by Lynn Regnier, Finance & Communications Coordinator